

THE ROCKWAX FOUNDATION

SMALL CHARITY CONSTITUTION

1 NAME

The charity's name is 'The Rockwax Foundation' and is referred to in this constitution as 'The Charity'.

2 THE PURPOSES OF THE CHARITY ARE:-

"To benefit the public by education of adults in the principles and practice of Hermetic Kabbalah and to facilitate that practice for those who have committed themselves to that spiritual practice"

The Rockwax Foundation aims to provide high quality, relevant and accessible public teaching on spirituality and metaphysics. The teaching is not for profit and costs are kept low, whilst providing for the sustainability of the foundation. Members of The Charity are teachers and practitioners of Hermetic Kabbalah working within the western mystery tradition.

In addition to public teaching Members of The Charity provide more in depth individual training to individual pupils on a not-for-profit basis.

ACTIVITIES

Public Talks

Members of The Charity will provide public talks and lectures on themes of spirituality and metaphysics. Wherever possible these are to be located in easily accessible, culturally sensitive locations. Overheads for public talks will be kept to a minimum and ensure that any costs are covered by public donation and/or low attendance fees.

Publications

The Charity will maintain a website (currently www.rockwax.org.uk) with a substantial quantity of freely available educational content.

Small scale publication will be made available at low cost via print on demand publishing and / or using e-book technology. Audio recordings of lectures etc. will be made available through The Charity website.

The Members of The Charity may at times produce written and audio/visual teaching material intended for publication through The Charity. Any publication in whatever form issued by The Charity will be not-for-profit and an objective will be to keep prices as low as possible whilst still producing high quality material.

Where revenue from publications is generated (e.g. through online sales) the income will be treated as unrestricted funds belonging to The Charity.

Areas of Public Benefit

The Charity aims to provide information and teaching primarily to residents of the UK, however benefit may extend to areas outside UK where appropriate; Resources such as website, print and online publications will not be limited by geographical boundaries.

As it is only appropriate to offer individual mentoring and support face-to-face it will be limited to those areas where teaching Members reside (currently London and South West England).

Because of the nature of individual teaching there will be limited capacity in terms of participants. It is not anticipated that any member will provide individual teaching to more than a small number of students concurrently.

Potential gain for Members

Members of The Charity who provide teaching services or who submit material for publication under the imprimatur of the Rockwax Foundation do so on the understanding that they will not be paid a fee (except for reimbursement of legitimate expenses with a receipt).

In the case of publication (including electronic and audio-visual formats) copyright will remain with the author and The Charity will retain license to publish the material.

The potential for increase in personal repute gained by Members through the promotion of teaching and publications by The Charity is considered to be negligible.

3 TRUSTEES

The charity shall be managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity.

4 CARRYING OUT THE PURPOSES

In order to carry out the charitable purposes, the trustees have the power to:

- (1) raise funds, receive grants and donations
- (2) apply funds to carry out the work of the charity
- (3) co-operate with and support other charities with similar purposes
- (4) do anything which is lawful and necessary to achieve the purposes

5 **MEMBERSHIP**

The charity shall have a Membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, Membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date Membership list.

The trustees may remove a person's Membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

6 **ANNUAL GENERAL MEETING - AGM**

- (1) The AGM must be held every year, with 14 days notice given to all Members telling them what is on the agenda. Minutes must be kept of the AGM.
- (2) There must be at least 3 Members present at the AGM.
- (3) Every member has one vote.
- (4) The trustees shall present the annual report and accounts.
- (5) Any member may stand for election as a trustee.
- (6) Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

7 **TRUSTEE MEETINGS**

- (1) Trustees must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a chair, treasurer and secretary. Trustees may act by majority decision.
- (2) At least 3 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (3) If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.
- (4) During the year, the trustees may appoint up to 2 additional trustees. They will stand down at the next AGM.

- (5) The trustees may make reasonable additional rules to help run the charity. These rules must not conflict with this constitution or the law.

8 MONEY AND PROPERTY

- (1) Money and property must only be used for the charity's purposes.
- (2) Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request.
- (3) Trustees cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.
- (4) Money must be held in the charity's bank account. All cheques must be signed by 2 trustees.

9 GENERAL MEETINGS

If the Trustees consider it is necessary to change the constitution, or wind up the charity, they must call a General Meeting so that the Membership can make the decision. Trustees must also call a General Meeting if they receive a written request from the majority of Members. All Members must be given 14 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

- (1) **Winding up** - any money or property remaining after payment of debts must be given to a charity with similar purposes to this one.
- (2) **Changes to the Constitution** - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a charity.
- (3) **General Meeting** - called on written request from a majority of Members.
- (4) Trustees may also call a General Meeting to consult the Membership

10 SETTING UP THE CHARITY

This constitution was adopted on 26TH June 2011 by the people whose signatures appear below. They are the first Members of the charity and will be the trustees until the AGM, which must be held within one year of this date.

Signed

Print name

Colin Low
Suzanne Cohen
Duncan Fleming